

## Sound Recording

A sound recording system, including amplification, is available to record your wedding. A 90-minute tape is provided. However, the system is complicated and a member of the Audiovisual Committee must operate it. The fee for that person's services is \$50.00.

Please request recording service through the church office at least three weeks before the wedding. You will be given the name and telephone number of an Audiovisual Committee member who will help you with the recording.

## Parking

Two parking lots are available for your guests. We ask that your guests not block residential driveways. The police will ticket and may tow illegally parked vehicles.

## Fees

For members of Christ Congregational Church there are no fees for the clergy or for the use of the church. However, most families in a show of appreciation for our ministers, usually offer an honorarium. An amount of \$100 is suggested.

For non members the fee for the minister is \$350 and the use of the sanctuary is \$350.

### Fees for members and non members:

Dir of Music	\$300.00
Wedding Host	\$200.00
Social Hall Use	\$400.00 (3 hours/\$70 per hour after )
Custodian	\$30.00/hr (not less than \$120.00)
Audio Visual	\$50.00



**Christ Congregational Church  
United Church of Christ  
9525 Colesville Road  
Silver Spring, Maryland  
20901-4843  
301-585-8010  
[www.cccsilverspring.org](http://www.cccsilverspring.org)**

### Staff

The Rev. Richard Thayer  
Sustaining Interim Minister  
Nae Pearson  
Director of Music

November, 2010

## Your Wedding

At

**Christ Congregational Church  
United Church of Christ**



Congratulations on your decision to marry. We at Christ Congregational Church are pleased that you have asked us to participate in your wedding planning. We hope this brochure will answer your questions. All couples are welcome to inquire about weddings at CCC. At CCC, we honor and celebrate people of all races, cultures, ages, abilities, sexual orientations and gender identity.

A wedding ceremony is an act of Christian worship. To be married at Christ Congregational Church, UCC, it is necessary to arrange an interview with the minister(s) who will perform the service. The Senior and/or Associate Pastor will officiate. Exceptions will be made in consultation with the Senior Pastor.

Make an appointment with the minister(s) and, at the same time, check with the church office regarding available dates for the rehearsal and the wedding. Do this as far ahead of your wedding as possible, especially if you are considering the spring or fall. Reserve your dates at the church before you reserve a place for your reception so you will not be disappointed.

## Music

The music for your wedding should be in keeping with the theme and dignity of the occasion.

Please contact the Director of Music to confirm your dates for the rehearsal and wedding ceremony, discuss fees pertaining to the music for your wedding, and to help select appropriate music. If you are having a vocal or instrumental soloist, or if you have a friend or relative you would like to participate in the service, please consult with the Director of Music.

## Flowers and Candles

Flowers are a traditional part of the wedding. Ask your florist to deliver the flowers at least two hours before the service. This is important when pew markers or other special arrangements are used. Please do not attach pew markers to pews using tacks. When requested, the church Sanctuary Committee will help you with your flower selections, and the Church Administrator will give you the name of a committee member to contact.

Frequently, couples leave the flowers on the altar for the Sunday worship service. If you do this, tell the Church Administrator as far ahead as possible so acknowledgment can be made in the Sunday worship bulletin. Following the Sunday service, the flowers are taken to the sick or shut-ins unless other arrangements are made.

White altar candles are provided at no charge and a variety of candle holders are available in silver or brass for one candle or for three candles.



Two wrought iron, black 7-branch candelabra with floor stands are available. There is a nominal charge for the 14 candles required for these candelabra. These stands should be used only in the chancel to avoid dripping wax on the carpeting. Brass tapers for lighting the candles are available in the Deacon's room, or hanging on the right side of the altar. Ask one of your wedding ushers to light the candles about twenty minutes before the service, unless you plan to have candle lighters as part of the wedding party.

## Aisle Runner

If you use a center aisle runner, (provided by the florist), the distance from the entrance to the bottom step at the foot of the chancel is 72 feet. A pre-Dieu (kneeling bench) is available. If used at the altar, an additional 14 feet of aisle runner is needed.

## Dressing at the Church

Members of the wedding party may dress in Rooms 206 and 207 of the Educational Wing. A full-length mirror is inside the closet of Room 206. Restrooms are directly across the hall. To reach the sanctuary, take the elevator to the "C" level (Social Hall) where the wedding party may wait before going to the sanctuary. Proceed up the stairs at the rear of the social hall stage to reach the rear of the sanctuary where you may wait before processing down the aisle. The Meeting Room is also used, but there is no mirror in that room.

## Reception at the Church

The Social Hall is available for your reception. It accommodates about 200 people at a stand up reception and about 100 people for a sit-down reception. A kitchen is available. The stove's exhaust fan must be on before lighting any stove burners. Caterers and others using the kitchen and social hall are responsible for leaving them clean. Wine or champagne may be served for toasting. Other alcoholic beverages are not permitted. We request that your guests do not throw rice. It can be hazardous and cause falls. We recommend use of birdseed.

## Photography

A photographic record of your wedding is important to help you relive this special day. If you use a professional photographer, introduce that person to the minister before the service for last minute instructions about the church.

Your photographer may take flash photos as you and your wedding party process down the aisle, and again as they recess following the service.

Flash photography is not permitted during the service. Ushers should so inform your guests with cameras as they are seated. The church is bright enough for existing light photography. At no time should the photographer move about the sanctuary during the ceremony.