

Executive Council Minutes
June 1, 2009

Present: Nae Pearson, Trish Esposito, Dave Ackerman, Gordon Forbes, Jan Forbes, Tom Gustafson, Marilyn Hall, Linda Hodson, Andy Holmes, Pete Hotchkiss, Richard Jaeggi, Pete Macleod, David Main, Dan Pence, Kate Rogers, Jackie Walters, Leslie Weyn, Tim White. Guest: Tom Ault, Co-Chair, Senior Minister Search Committee

Trish Esposito called the meeting to order at approximately 7:40 p.m.

The minutes of the Council's May meeting were approved as corrected, with one abstention.

Review of Local Church Profile and Senior Minister Job Description

Trish Esposito led a detailed discussion of the Local Church Profile. The Council reviewed the draft document paragraph by paragraph and provided feedback. Tom Ault expressed appreciation for the Council's input.

Trish Esposito thanked the Personnel Committee for its work in drafting the Senior Minister Job Description. Trish reported that she had contacted Rev. Dick Sparrow of the national denominational staff, as well as Rev. John Deckenback of the Central Atlantic Conference and Rev. Kwame Osei Reed of the Potomac Association, to request their comments on CCC's draft Senior Minister Job Description. Tim White contacted the Vermont and New Hampshire Conferences, also seeking their feedback. Trish said that she and Tim will report back to the Council on the feedback. There was some discussion of possible revisions to the draft. Tom Ault expressed concern that both the job description and the Local Church Profile be finalized so that they may be forwarded to Rev. Kwame Osei Reed for review by early July. Trish added that the Senior Minister Search Committee will be commissioned on June 7, 2009, and will hold a retreat June 13-14, 2009. Trish said that it was her goal to have the documents finalized by the retreat. There was consensus that the Council need not review the revised documents before finalizing them.

Music Committee

Tim White reported that he and Trish Esposito met with Nae Pearson and with Karen O'Steen, who chairs the Committee. Tim and Trish also met with the other members of the Committee. All the participants expressed a strong desire to have the Committee continue. There was consensus that the Music Committee should continue for another year as an ad hoc committee, after which action should be taken to institutionalize it as a permanent standing committee.

Annual Meeting

Trish Esposito reminded the Council that the Annual Meeting will take place on June 7,

2009, immediately after the 9:30 worship service. Trish noted that Glenda Neal will provide childcare, Mary Pence will be the Parliamentarian, and Pete Hotchkiss and Kate Rogers will serve as tellers.

Board/Committee and Staff Updates

Board for Stewardship—Marilyn Hall reported that the board has received 169 pledges totaling \$610,590. Among those pledging so far, 62 pledges are increased over last year, while 26 are decreased. There are 17 new pledgers, and 8 are no longer pledging. The Board has not heard from 45 pledging units. Last year, this group pledged \$79,718. The Board will be contacting those who have not yet pledged. Tom Gustafson noted that the Board of Trustees had based the budget on an assumption that \$675,000 would be pledged.

Board for Outreach and Engagement—Pete Macleod reported that about 20 people had attended the Memorial Day Retreat at the Retreat House. Pete said that the Board has begun using a new format for new member meetings. Those who participated responded favorably, Pete reported. The Board plans to offer the new member series of meetings three times per year.

Board for Christian Education—Jan Forbes reported that during the summer, there will be childcare for young children, but older children will attend worship with their families.

Board for Church Life—Linda Hodson said that fellowship time would not be held on June 7, due to the Annual Meeting. There was a brief discussion about where fellowship time should be held during the summer, but no decision was reached. It was the consensus of the Council that the Board could make that decision.

Board for Social Witness—Richard Jaeggi reported that the Board will be holding its retreat in September.

Safe Sanctuary—Trish Esposito reported that this effort is on hold for now.

Website Committee—Trish Esposito said that the website is being updated. Jackie Walters added that documents to be posted to the website should be in PDF format. Susan Gray is able to convert documents to PDF, Jackie said.

Scheduling and Calendar Use—Trish Esposito requested that those scheduling meetings get them on the calendar as soon as possible after the meeting is scheduled. Trish also asked that, if a meeting is cancelled, the organizer notify the office so that the meeting can be removed from the calendar.

Trish Esposito thanked all those leaving the Executive Council at the end of the church year for their work. Gordon Forbes closed the meeting with prayer.

The meeting was adjourned at 10:14 p.m.

Approved July 6, 2009